

**TUESDAY, MARCH 25, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 25, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was absent from today's session.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 18, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 25, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$202,253.28 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 25, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$78,736.45 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$5,926.67 – 101.1105.5721 -HB295 Transfer Out – Auditor**  
**TO**  
**301.0000.4901 – HB295 Transfer In - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**New Fund Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW FUND:

**958 PCSO PSAP (GAF) - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Angela Karr, Clerk

**In the Matter of**  
**New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

**958-0000.4556 – Local Share GAF – Sheriff**

**958.0000.4926 – Other Receipt GAF – Sheriff**

**958.2102.5430 – Training PCSO GAF – Sheriff**

**958.2102.5401 – Contract Services PCSO GAF - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 17 dogs. There were 11 visitors to the shelter last week and 3 volunteers.
- Mr. Schumacker discussed a database for dangerous and vicious dogs. Legislation is trying to pass a bill making a state database for dogs deemed dangerous or vicious. Mr. Schumacker will reach out to Licking County Dog Warden to gather their systems and work on a design for the county to have this information available for viewing.

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- Mr. Schumacker will attend a hearing today about a dog that may be deemed dangerous or vicious for biting a child in the face.

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: April 8<sup>th</sup> – No Agenda Items
- Outstanding Plats:
  - Graham Ravines Sketch Plan
- Lot Splits:
  - Approved 2 lot splits in the last week, 8 open applications currently.
- CDBG
  - Participation Agreement – City of Circleville
  - Participation Agreement – Village of Williamsport
- TIRC update
- Leadership

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Continuing to migrate servers from old vm to new.
- Working with Henschen and Veeam to get Henschen Rocky Linux server backups
- Checkup on AIS Server for SO Recording System
- Yubikey deployments
- Sophos Licensing

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals - None
- This Week
  - Interview with Teays Valley Students – 3/10
  - Athens EMA Open House – 3/11
  - ILO Partner Meeting – 3/12 – Virtual
  - Final Planning Meeting for LEPC Exercise – 3/13
  - OCIDS Follow Up Call – 3/13
- Next Week
  - Hazmat Drone Class – 3/17-19 (PUCO Grant Class)
  - Mitigation Meeting with Village of Tarlton – 3/17
  - Lindsey with Alzheimer’s Association & Health Department – 3/18
  - Fire Chief’s Meeting – 3/19
  - Police Chief’s Meeting – 3/20
- Programs
  - EMA Operations
    - Carpet being laid in the EOC this week
  - 911 Coordinator
    - Investigating options for Nixle usage – solution pending
    - 911 Funds sent to be paid to PSAPs
  - LEPC –
    - Tier II reports still trickling in
  - Radio Programming
    - Scioto Township signed the contract for Spencer’s time

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- EMA Radios and some accessories have begun arriving
- Annual programming key renewal in process – plan to keep programming interruption at a minimum with Ohio MARCS
- CERT – No new updates
- Mitigation
  - Continue with jurisdiction meetings for mitigation

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, and no unemployment claims filed for the week. There are two total BWC claims for 2025. Total unemployment claims filed are at zero for 2025.
- Govdeals: Sheriff's Department items auction ended Friday, February 21<sup>st</sup>. 272 Scag Zero Turn Mower (\$2,125.00) pickup pending from Missouri by a self-hired shipping company. #274 500mm camera lens is being re-auctioned and will end Friday, March 28<sup>th</sup>. Current bid \$440.00.
- Building Department: Disposal of basement almost complete. Mr. Rogols met with Kelly Kight yesterday. Completed expansion plans and bid package to be completed by end of April.
- Casualty Insurance: Civil litigation meeting next Tuesday, April 4<sup>th</sup> with Jayme Fountain, Tony Chamberlin, CORSA legal counsel, Preston Schumacker, DOG Warden and Mr. Rogols. Mr. Rogols will attend and return with the report.
- Two new hire packets were sent out last week (Common Pleas). A total of 20 new hire packets have been handed out in 2025. Job openings for part-time and full-time Custodial (three applications received and interviews pending), Park District Director started yesterday. Auditor's Office Weights and Measure Inspector posted last week (status unknown). P3 Administrative Assistant newly posted. Dog Shelter Deputy Dog Warden posted with one applicant. Juvenile Court Bailiff and Juvenile Court Probation Officer positions posted.
- PICCA new Director, Jonna Motter
- Maintenance:
  - The renovation of the Clerk of Courts: Flooring work finished. Awaiting front counter from Pine Valley.
  - Judge Chafin's Office and courtroom updates pending.
  - Grant and TJ ongoing plumbing repairs. Chiller system photos.
  - JFS elevator replacement (2025 capital improvement) projected in June.
  - Memorial Hall chair lift replacement (2025 capital improvement) July-August.
  - Durable Slate – Courthouse roof maintenance continues (2025 capital improvement).
  - PCSO back flow (pit) completed/ sprinkler system update completed.
  - Power outage jail kitchen last Monday. Repairs completed.
  - Service Center HVAC Health Department only partially operational. Repair pending parts (no change).
  - Accurate Maintenance Agreement expired. Updating. Possible meeting with second company.
- Meeting with Gordan Flesch tomorrow morning. Renewal of printer/copiers.
- Visitors Bureau luncheon April 10<sup>th</sup>.

**In the Matter of**  
**Executive Session:**

At 9:47 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:15 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Chief James Brown, Pickaway County Sheriff's Office:

- Sheriff Hafey reported that Chief Brown and Phil Riley are attending training this week.
- Circleville City Schools Safety League is taking place and the Pickaway County Sheriff's Office worked with them yesterday.
- School visits will be taking place with the driving simulator to get ready for prom season.
- Flock cameras are going to be installed in Circleville, South Bloomfield and Commercial Point. Any vehicle entered into the NCIC system can be looked up if the vehicle alerts.
- Stacey Eitel was promoted from Sergeant to Lieutenant. Melissa Tootle will be retiring this year and Audrey Welch is cross training with Mrs. Tootle. Debbie Clark is retiring next April and her position will be combining two positions into one.

**In the Matter of**  
**250 American Revolution**  
**Discussion with Rick Hartinger:**

Rick Hartinger, Son's of the American Revolution, discussed the upcoming 250 American Revolution. He requested to mount a plaque on the courthouse wall to commemorate the names of soldiers from Pickaway County. The organization will hold an event for the 250 American Revolution and the naming of the soldiers. Pickaway County has a very close connection to the beginning and ending of the revolution. Mr. Hartinger explained that Camp Charlotte was the aftermath of the battle of Point Pleasant. Mr. Hartinger presented examples of the potential plaque.

**In the Matter of**  
**Soldiers Monumental with Syd Liming:**

Syd Liming, Soldiers Monumental, discussed that the Department of Ohio, Disabled American Veterans addressed an increase to Memorial Day Appropriations. Per section 307.66 of the Ohio Revised Code to appropriate up to \$500 to defray the expenses of a Chapter's proper observance of Memorial Day. Currently the county approves \$300, and Mr. Liming is requesting it be increased to \$500.

**In the Matter of**  
**Allocation for January 2025 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the January 2025 Sales Tax collections in the following manner:

**\$67,372.00 to 401.0000.4121 – Capital Fund**  
**\$1,280,062.52 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Road Use Maintenance Agreement**  
**For Atlanta Farms Solar Project for**  
**Pickaway County Engineer's Department:**

Chris Mullins, Pickaway County Engineer to enter into the Road Use and Maintenance Agreement for the Atlanta Farms Solar Project, LLC. Other political subdivisions included in the agreement are Perry Township Trustees and Deercreek Township Trustees. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-032524-17**

**THIS AGREEMENT**, is entered into at Circleville, Ohio by and between the Board of Commissioners, Pickaway County, Ohio, a political subdivision whose mailing address is 139 West Franklin Street, Circleville, Ohio 43113, the board of Trustees of Perry Township, Pickaway County, Ohio, a political subdivision, whose mailing address is P.O. Box 327, New Holland, Ohio 43145, the boards of Trustees of Deercreek Township, Pickaway County, Ohio, a political subdivision, whose mailing address is 9980 US Rte. 22, P.O. Box 114, Williamsport, Ohio 43164 (hereafter collectively referred to as "Authority"), and Atlanta Farms Solar Project, LLC, whose mailing address is 422 Admiral Blvd., Kansas City, Missouri 64106 (hereafter "Operator"), who are referred to collectively herein as "Parties".

**WHEREAS**, the Parties entered into a Roadway Use and Maintenance Agreement (hereafter referred to as the "RUMA") effective April 26, 2022, related to the Operator's project to construct the Atlanta Farms Solar Project (hereafter called the "Project").

**WHEREAS**, the Operator is substantially with the Project and will no longer use the various roads covered by the RUMA for construction of the Project.

**WHEREAS**, the Authority has determined the cost of repairs required by the RUMA to be \$0.00.

**NOW THEREFORE BE IT RESOLVED**, for valuable consideration, the sufficiency of which is hereby acknowledged, Authority agrees upon receipt of the payment specified above to remise, release, and forever discharge Operator of and from all causes of action, damages, claims, and demands whatsoever in law or equity, which Authority has or may have from the origin of the RUMA to the date of execution of this release.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Development Block Grant**  
**Participation Agreement for the**  
**Village of Williamsport PY2024 CDBG Neighborhood**  
**Revitalization and Allocation Grant:**

Tim McGinnis, Planning and Development, presented the Community Development Block Grant Participation Agreement for the Village of Williamsport, PY2024 CDBG Neighborhood Revitalization and Allocation Grant. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the CDBG Participation Agreement, Village of Williamsport, PY2024 CDBG Neighborhood Revitalization and Allocation Grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Community Development Block Grant  
Participation Agreement for the  
City of Circleville PY2024 CDBG  
Critical Infrastructure Grant:**

Tim McGinnis, Planning and Development, presented the Community Development Block Grant Participation Agreement for the City of Circleville, PY2024 CDBG Critical Infrastructure Grant. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the CDBG Participation Agreement, City of Circleville, PY2024 CDBG Critical Infrastructure Grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Vitis Technologies Quote for  
Pickaway County IT Department:**

Robert Adkins, IT Director, presented two quotes from Vitis Technologies for upgrade options for Sophos. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from Vitis Technologies for Sophos CIXA with XDR and MDR in the amount of \$32,370.25.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Job and Family Services  
Remote Work from Home/  
Hybrid Work Policy Change:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-032524-18**

**WHEREAS**, the Pickaway County Commissioners approved to change the remote work from home/hybrid work schedule policy, and

**WHEREAS**, Article 10, Section 10.01 the local union shall be notified not less than fourteen (14) calendar days in advance of anticipated changes to Department rules, regulations, policies or procedures prior to adoption, and

**WHEREAS**, Article 23, Section 23.3 B, notify the Union of changes to be made by the Employer which would affect the bargaining unit, including but not limited to hybrid work, and

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby require all Pickaway County employees return to their respective offices for work duties effective April 8, 2025.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**250 American Revolution Plaque**  
**At the Pickaway County Courthouse:**

Rick Hartinger, Son's of the American Revolution requested placing a plaque at the Pickaway County Courthouse with the names of Pickaway County soldiers that fought in the 250 American Revolution. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the placing of a plaque in the courthouse for display and honoring the names of Pickaway County soldiers in the American Revolution.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Soldiers Monumental Memorial Day**  
**Appropriation Increase:**

Syd Liming, Soldiers Monumental requested an increase in Memorial Day appropriations per Ohio Revised Code, Section 307.66. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve increasing the amount to \$500 to the Memorial Day appropriation to defray expenses of Chapter's proper observance of Memorial Day.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineer's Department Motorola Solutions Radio Purchase:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the purchase of portable and mobile radios from Motorola Solutions for the Pickaway County Engineer's Department. Total purchase price of \$267,660.58 (40% off MSRP). Chris Mullins, County Engineer, shall appropriate \$48,000.00 toward the replacement and installation of the radios for the Engineer's Department.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Expedited Type II Annexation Petition Filed for the**  
**Annexation of 344.391 +/- Acres of Scioto Township**  
**Into the Village of Commercial Point**  
**Petitioners, Michael Edward Struckman, Trustee,**  
**S&G Commercial Point, LTD, and**  
**Church Lighthouse Community Christian Inc.:**

As the first official act related to an Expedited Type II Annexation petition filed for the annexation 344.391 +/- acres of Scioto Township into the Village of Commercial Point, for Petitioners, Michael Edward Struckman, Trustee, S&G Commercial Point, LTD, and Church Lighthouse Community Christian Inc., the commissioners' clerk informed them that the petition was filed on Thursday, March 20, 2025, and is hereby entered upon the Pickaway County Commissioners' Journal #68, pages dated March 25, 2025. Agent for the petitioner Petitioners, Michael Edward Struckman, Trustee, S&G Commercial Point, LTD, and Church Lighthouse Community Christian Inc. is Thomas Hart, Painter & Associates, 5029 Cemetery Road, Hilliard, Ohio 43026. In the initial review of the annexation petition, all necessary documents appear to have been to

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be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Expedited Type II Annexation has been placed as a 10:30 a.m. agenda item on the commissioners' April 29, 2025, regular meeting day schedule.

**In the Matter of**  
**Ohio Christian University President**  
**Introduction of R.D. Saunders:**

Tim Colburn, Pickaway Progress Partners introduced R.D. Saunders as the new Ohio Christian University President. Mr. Saunders was originally from Lancaster, then graduated from The Bible College in the 1980's. He is happy to be back in Circleville. He plans for OCU to be a part of Circleville and the role of serving the community. Mr. Colburn explained the growth in Pickaway County and the newest addition of Anduril. OCU is a key centralized in Pickaway County and will see growth from the economic development within the county. Mr. Colburn addressed there is not a workforce program within the county other than Pickaway-Ross Career Technical School. Mr. Saunders explained a life skills/ leadership training program that all his students will participate in round table. Mr. Saunders requested who he could gather information from listing employers hiring and what they are looking for in employees. This will help him to equip the school to better understand what they have to offer their graduates to get them ready for local employment. Mr. Colburn will gather the requested information and connect Mr. Saunders with Pickaway WORKS. They are looking to create an AI lab to offer a program through the business school. A kick-off meeting will be established for the county to work with OCU.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending March 22, 2025.

A total of \$530 was reported collected as follows: \$225 in dog license; \$165 in dog license late fee; \$30 in adoptions; \$50 in redemptions; \$10 in boarding revenue and \$50 in micro chip fees.

Two (2) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk